



# School Performance Handbook

**Level 5 – Company (Ballet, Modern & Jazz)**

Saturday, May 13th, 2023

5:30 pm

Buddy Holly Hall / Helen DeVitt Jones Theater

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## QUESTIONS:

Volunteering:

- Jessica Reynolds	<i>jessica.reynolds@lubbockisd.org</i>	806-787-5964 – text
- Buddy Nguyen	<i>buddy.nguyen@hotmail.com</i>	806-535-3991 – text

General information, illness during School Performance Day:

- Micah Gonzales	<i>production@balletlubbock.org</i>	806-790-5401 – text
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## Ballet Lubbock School Performance

### Saturday, May 13, 2023, 5:30 pm

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- The School Performance is Ballet Lubbock's year-end presentation. The purpose is to demonstrate student skill and progression through the school's curriculum.
- Both rehearsal and performance occur Saturday, May 13 and are held at **Buddy Holly Hall Helen DeVitt Jones Theatre, 1300 Mac Davis Lane** (*see attached map*).
- Rehearsals begin at various times depending on student's level (*see chart below*).
- Performance begins at 5:30 pm.

#### 1. STUDENT CHECK-IN

- **Carefully review the chart below for student check-in times and locations.** If student is enrolled in more than one class, they must attend both rehearsals. In order to participate in the performance, students MUST attend their rehearsal.
- Students in Levels 5 through Company will check in and **will not leave** until after the performance.
- Volunteers should arrive 15 minutes prior to check-in times.

Class	Check-In Location	Check-In Time <u>REHEARSAL</u>	Check-In Time <u>PERFORMANCE</u>
<b>Level 5 Ballet/Modern</b>	Ballet Lubbock North Entrance	2:45 pm	Does not leave
<b>Level 6 Ballet/Jazz/Modern</b>	Ballet Lubbock North Entrance	2:30 pm	Does not leave
<b>Level 7 Ballet/Jazz</b>	Ballet Lubbock North Entrance	2:30 pm	Does not Leave
<b>Level 8/Company Class/Ballet/Modern</b>	Ballet Lubbock North Entrance	2:30 pm	Does not leave

## 1. STUDENT CHECK IN, *continued*

- All students will check in at the Ballet Lubbock Main Entrance located by the yellow ballerina sculpture (*see attached map*).
- Secure Check-In: Buddy Holly Hall is a publicly accessible venue. Ballet Lubbock is cautious and vigilant about the security of students. Therefore, a parent/guardian must accompany students to the designated check-in area.
- Parents/guardians of Level 5 & 6 students will receive a numbered security card upon check-in. The security card must be returned when picking up students. Parents/guardians should not leave or return without a security card.
- If a different adult will be picking up the student, please complete the necessary form upon arrival. The alternate adult picking up the student will be required to show a photo I.D.
- Once students have been checked in, volunteers will supervise them at all times during rehearsal and performance. Only approved and scheduled volunteers are allowed in the dressing room areas. (*See Volunteer Needs*). Parents/guardians not volunteering must drop their student off at the designated drop off location, and wait in the parking lot or a nearby location.
- **All students** will remain at Buddy Holly Hall from their check-in time through the performance. Levels 5, 6 & 7 should bring a packed snack to eat in the Ballet Lubbock Lobby. Level 8 and Company will be fed a light snack in the Ballet Lubbock office area. **ALERT: Students should not consume peanut products at The Buddy Holly Hall/Ballet Lubbock due to the severe, life-threatening allergies of some students.**

## 2. COSTUMES/HAIR/MAKEUP

- Students should arrive in normal class attire for both rehearsal AND performance having completed both hair and makeup.
- Personal belongings brought to the facility are the responsibility of the student.
- Ballet Lubbock and Buddy Holly Hall are not responsible for personal items.
- Students' hair must be in a neat, smooth, classical ballet bun, or other protective style, completely off the face and neck. No bangs, please. Students are asked to provide their own hair pins. Students must arrive with hair complete.
- A light amount of blush and lipstick are acceptable for Level 5. Students should arrive with both **hair** and **makeup** complete. Students in Level 6 through Company should wear regular ballet stage makeup.

## 2. COSTUMES/HAIR/MAKE-UP, *continued*

### BALLET

- **Levels 5 & 6: Female:** A Ballet Lubbock black camisole leotard, skirt (*provided by Ballet Lubbock*), pink footed tights, pink ballet slippers. Students of color may wear skin tone tights and ballet slippers.  
Male: Black leggings or tights, a Ballet Lubbock white form-fitted t-shirt, white socks, black ballet slippers.

- **Level 7:** A nude, camisole strap leotard, skirt (*provided by Ballet Lubbock*) pink tights, pink pointe shoes. Students of color may wear skin tone tights and pointe shoes.
- **Level 8 Female:** A Ballet Lubbock black camisole leotard, skirt (*provided by Ballet Lubbock*) pink tights, pink pointe shoes. Students of color may wear skin tone tights and pointe shoes.  
Male: Black tights, white Ballet Lubbock shirt, flowy shirt and pants (*provided by Ballet Lubbock*), black ballet slippers.
- **Company:** Nude leotard, black Ballet Lubbock camisole leotard, skirt (*provided by Ballet Lubbock*) pink pointe shoes. Students of color may wear skin tone tights and pointe shoes.

## **MODERN**

- **Level 5 Modern:** Black Ballet Lubbock camisole leotard, black convertible tights
- **Level 6 Modern: Female:** A Ballet Lubbock black camisole leotard, black leggings (*provided by Ballet Lubbock*), tie dye starts (*provided by Ballet Lubbock*), no shoes
- **Level 8 /Company: Female:** Nude camisole leotard, black mockneck, black shorts, black socks (*provided by Ballet Lubbock*)  
Male: Black shirts (*provided by Ballet Lubbock*), black tights, black socks.

## **JAZZ**

- **Levels 6: Female:** A Ballet Lubbock black camisole leotard, black leggings, black jazz shoes  
Male: A Ballet Lubbock white form-fitted t-shirt, black leggings, black jazz shoes.
- **Level 7:** A Ballet Lubbock black camisole leotard, black leggings, black shoes, vest (*provided by Ballet Lubbock*).

### 3. AUDIENCE INFORMATION

#### A. GENERAL ADMISSION

- The school performance is General Admission.
- The doors to the Buddy Holly Hall will open at 4:30 pm. The doors to the theatre will open at 5:00 pm.
- There are no tickets required.

#### B. BUDDY HOLLY HALL INFORMATION

- Please review the following to familiarize your family with the policies and protocols of Buddy Holly Hall:

<https://www.buddyhollyhall.com/guest-safety/>

<https://www.buddyhollyhall.com/know-before-you-go/>

<https://www.buddyhollyhall.com/facility-cleanliness-and-guest-health/>

### 4. VOLUNTEER NEEDS

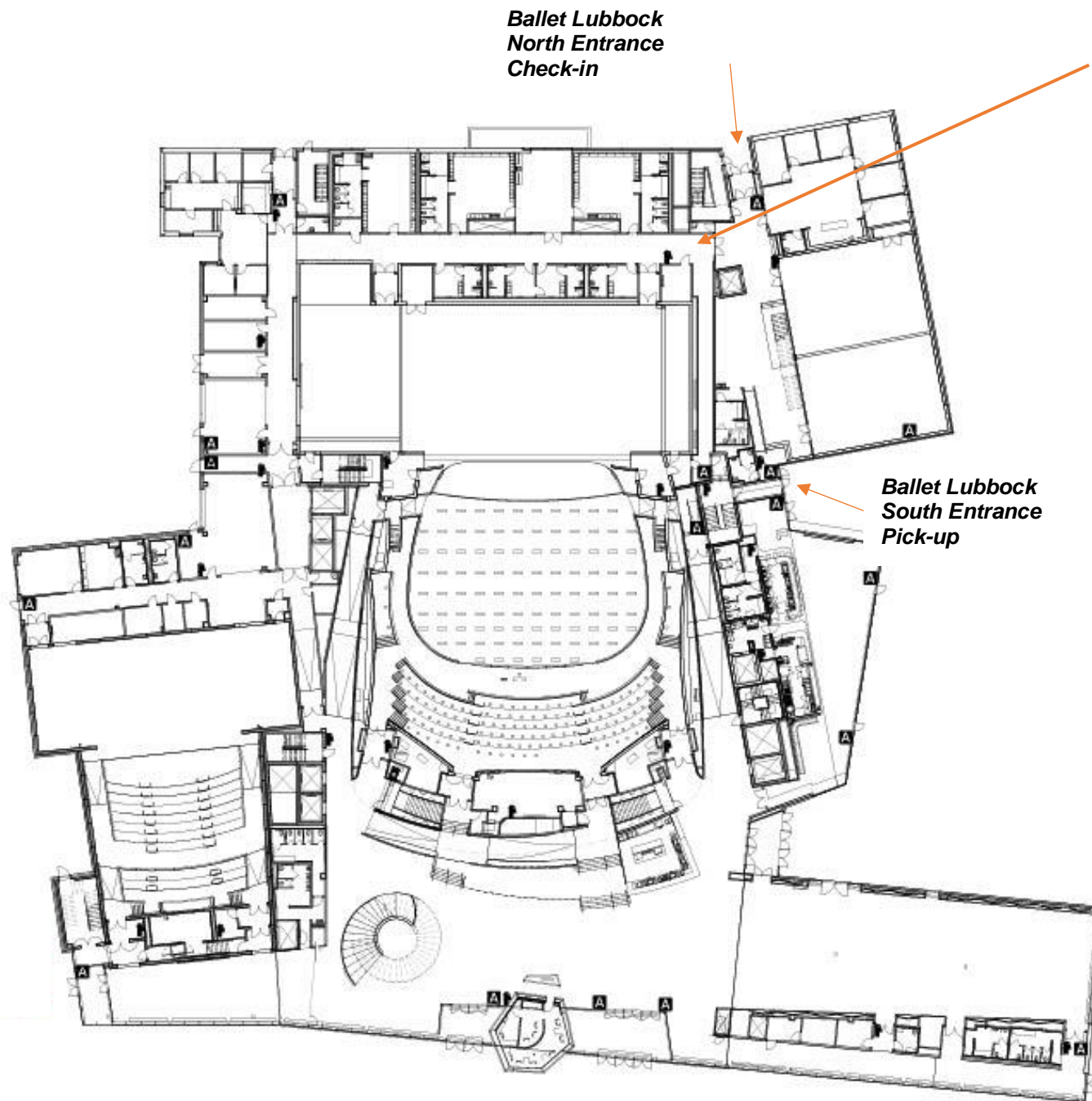
- Female parents/guardians are needed as volunteers in Levels 5 & 6 dressing rooms. The same volunteers will serve during the rehearsal and performance.
- Volunteer sign-ups will be handled online via *SignUpGenius.com*. An email containing a link to sign up will be sent. Parents must ensure Ballet Lubbock has their preferred and correct email address in the parent portal.
- All volunteers must undergo a background check. Forms are available from the Ballet Lubbock office and will be emailed to all volunteers.

### 5. PHOTOGRAPHS

- Students will have an individual photo taken by **DRAKE DESIGN PHOTOGRAPHY** following their rehearsal. There is no obligation to purchase the photo package.
- **DRAKE DESIGN PHOTOGRAPHY** will provide an online gallery of all images. They will also provide a QR Code or a link to their website to view all images.
- The link and site will be live on Monday, May 15<sup>th</sup>.
- A text message and an email with ordering information will be sent to you. You may view and order at that time.
- For other questions, email: [drakedesign@gmail.com](mailto:drakedesign@gmail.com) or call 806-797-9767.

## 6. PERFORMANCE NOTES

- Students do not sit with parents/guests during the performance. Check-out will NOT occur during the performance. Guests should remain seated until formally dismissed.
- As a part of the performance, there will be award presentations and announcements. **ALL** guests are to remain seated during this portion of the program.
- Following the presentations and announcements, volunteers will return students to the dressing rooms for check-out. **FOR THE SECURITY OF THE STUDENTS, PLEASE REMAIN SEATED DURING THE TRANSITION OF THE STUDENTS TO THE DRESSING ROOMS.**
- Upon instruction, parents/guardians can proceed to the Ballet Lubbock South Entrance (*see attached map*) for check-out. To reduce congestion, avoid delays, and maintain security, it is preferable for only one parent/guardian to go to the check-out area to retrieve students. Once students are picked up, they may return with you to BHH to greet family and friends.
- Please bring warm clothing to wear over leotard and tights. The Buddy Holly Hall is cold.
- Bring a water bottle. Water is allowed in the dressing rooms.
- Students should eat before arriving at Buddy Holly Hall. Food of any kind is not allowed in the dressing rooms, and students will be present for extended periods during rehearsals and performances. **ALERT: Students should not consume peanut products just prior to arrival at the Buddy Holly Hall due to the severe, life-threatening allergies of some students.** Even the slightest transfer of peanut residue can trigger an allergic reaction in some students.
- Label all belongings: shoes, bags, jackets, leotards, etc.



### **BACKSTAGE DRESSING ROOMS:**

- Level 5 Students  
**BHH Green Room**
- Level 6 Female Students  
**Dressing Room A14**
- Level 7 Students  
**Dressing Room B16**
- Level 8 & Company  
**Dressing Room A16**
- Simeon Dalton & Avett  
Reynolds  
**Dressing Room C**
- Noble Nguyen  
**Dressing Room D**

*All performers will enter through  
Ballet Lubbock North Entrance  
(main entrance).*